

Job Information

Job Location

- Los Angeles

Job Function

- Legal

Job Description

PROGRAM INFORMATION:

The Office of the County Counsel for the County of Los Angeles is one of the largest public civil law firms in the United States. This fall, the Office is offering flexible, remote internship positions (as described more fully below) within the following divisions of County Counsel:

In the **Probate Division**, interns will assist attorneys on a breadth of probate-related matters involving conservatorships for the Public Guardian and decedent estates for the Public Administrator, including matters involving personal property, elder abuse, self-neglect, mental illness, heirship determinations, civil litigation, and discovery. Interns will have the opportunity to attend court hearings, research legal issues, prepare legal memoranda and briefs, and assist with trial preparation and client communication.

In the **Dependency Division**, interns will assist trial attorneys representing the Department of Children and Family Services in child abuse and neglect cases. Interns will have the opportunity to attend court hearings, research legal issues, prepare legal memorandum and briefs, and assist with trial preparation and client communication.

In the **Appeals Division**, interns will work with attorneys representing the Department of Children and Family Services at the appellate level. Interns will have the opportunity to research dependency and appellate issues, read opening briefs, help prepare responsive briefs and other legal memoranda, assist with client communication, attend oral arguments held in the Court of Appeal, and draft summaries of recently published cases.

In the **Affirmative Litigation and Consumer Protection Division**, interns will work with attorneys on consumer protection-related matters, environmental justice/public nuisance issues and code enforcement cases. The assignments may include advising the Department of Consumer and Business Affairs on wage enforcement matters, drafting and preparing civil rights amicus briefs, attending court hearings as well as conducting legal research and preparing legal memoranda and briefs.

In the **General Litigation Division**, interns will assist attorneys representing various County departments in litigation matters, including appellate matters. Interns will have the opportunity to research legal issues, prepare legal memoranda and briefs, attend court hearings and mediation, and argue before the Court of Appeal.

In the **Government Services Division**, interns will assist attorneys in conducting legal research on various areas of government law, including elections, public finance, government contracts and the California Public Records Act. Interns may be called to assist in drafting local ordinances.

In the **Labor and Employment Division**, interns will have the opportunity to attend court hearings, mediations, depositions, and round-tables discussing pending lawsuits against the County involving alleged unlawful employment and labor practices. Interns will have the opportunity to research legal issues and prepare legal memoranda and briefs.

In the **Public Works Division**, interns will assist attorneys in a vast array of assignment areas, including construction, storm water quality, water rights and distribution, solid waste and management, traffic and road matters, environmental law, eminent domain, inverse condemnation, and emergency/disaster management. Interns will have the opportunity to research legal issues and prepare legal memoranda and briefs. Interns may be called upon to assist in drafting local ordinances.

In the **Workers Compensation Division**, the interns will primarily research legal issues, assist with communication with the third party administrator and applicant attorneys, as well as attend hearings with assigned attorneys.

In the **Property Division**, interns will assist attorneys who advise numerous departments on both advisory and litigation matters. Interns will have the opportunity to attend court hearings, research legal issues, prepare legal memoranda and briefs, and assist with trial preparation and client communication.

ADDITIONAL INFORMATION:

The interns will participate in the fall internship program remotely from their respective locations. The Office will work with each intern to set up a mutually-convenient, remote work schedule.

Second-year and third-year law students who have satisfactorily completed a course in Evidence are eligible to obtain "certification" through the State Bar and make court appearances, take depositions, and participate in active litigation under the close supervision of County Counsel attorneys in applicable programs.

At this time, we anticipate that all court appearances, depositions, and meetings will be virtual, however, this may change if circumstances allow it.

All internships are unpaid. Accordingly, interns must secure their own financing for the fall. Please check with your respective law school to determine if you are eligible for grants, scholarships, and/or law school credit.

DESIRED CLASS LEVEL(S):

The fall internship program are open to first, second and third-year law students.

APPLICATION INFORMATION:

Applications must include a resume and cover letter addressing interests and any relevant experience. Applicants should indicate in their cover letter which division(s) they are applying for.

Also, please attach a writing sample that is no longer than 10 pages.

CONTACT INFORMATION:

Please submit required documents via email to: InternProgram@counsel.lacounty.gov

Position Type

- Internship / Externship

Additional Documents

- Cover Letter
- Writing Sample